

Red Snapper Group

Environmental Policy

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| Jane Salmon | V1 | Environmental_Policy1 | Feb-18 | Revision of document |
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| Lauren Moore | v2.1 | Environmental Policy v2.1 | Jun-20 | Updated Head Office Address |
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1. Introduction

Red Snapper Group is committed to excellence in all aspects of its business. This includes environmental protection, which is considered to be an integral part of our operations. Red Snapper regards Government legislation and the Company policy as minimum standards, which should be improved upon wherever it is reasonable to do so.

It is recognised that environmental protection is essential to the well-being of staff, the local population, the general public and the natural habitat of wildlife and will do our best to protect them.

The company accepts that it has a duty of care as producers of waste to ensure that those acting on behalf of the Company for waste disposal are competent to do so, discharge their own duties correctly and are able to prove this by means of the appropriate documentation and checks. Red Snapper has adopted a policy to ensure that it recycles waste whenever it is reasonable to do so and are constantly striving to set the standards against which others may benchmark. The Company waste management plan will be used to achieve this. Our suppliers and customers will also be encouraged to adopt the best possible environmental practices.

In adopting this policy Red Snapper commits to the provision of the requisite resources, priorities and training to fulfil its obligations. In commending this policy to employees, the Company seeks to encourage a full sense of shared responsibility for the protection of the environment.

Red Snapper Group does not manufacture goods – which reduces its potential impact on the environment.

2. As a Company it does not:

Discharge to water.
Bulk store harmful substances.
Distribute toxic or very toxic goods.
Incinerate waste.
Discharge manufacturing by-products to the atmosphere.
Distribute or use GM organisms or biological processes.
Use anything capable of emitting radiation into the environment.

3. As a Company it does:

Recycle waste wherever possible.
Require all our paper suppliers to certify that they do not source any of their wood fibre from rain forests.
Use external and internal electronic mail delivery and read acknowledgement to reduce paper usage.
Comply with the Environmental Protection Act 1990.
Encourage our suppliers to implement environmentally sound policies and shall give preference to those suppliers so doing.
Supply full and thorough information on our environmental policy to any interested parties.
Integrate environmental concerns in our day-to-day decision-making.
Actively seek to make improvements in our environmental control.

Actively pursue waste reduction.

At the company location provision is made for the following:

Consign waste office paper for recycling.

Consign excess/damaged furniture for recycling/repair/re-use.

Recycle toner cartridges.

4. Environmental statement

“It is the goal of Red Snapper to be an environmentally responsible company and to limit the impact we make on the environment in our day-to-day business and decision-making.”

5. Red Snapper - Waste Strategy

The Company aims to follow the governments "Making Waste Work" policy framework for waste management. As part of this aim the Company endeavours to:

Reduce the amount of waste it produces.

Make the best use of waste that is produced.

Choose waste management practices that minimise the risks of immediate and future environmental pollution and harm to human health.

Once a material has become waste it should not be stored for longer than is necessary. During storage it must be kept safe against:

Corrosion or wear of waste containers.

Accidental spillage or leakage or inadvertent leaching from waste unprotected from rainfall.

Accident or rain breaking contained waste open and allowing it to escape.

Waste blowing away or falling while stored or transported.

Scavenging of waste by vandals, thieves, trespassers or animals.

6. Description of Waste

All waste must be accurately described should they be considered to consist of anything other than normal office / kitchen waste. The description may be part of the transfer note if simple, but can be a separate document. The description must enable the person receiving it to understand the nature of it and any hazards associated with it.

7. Transfer of waste

Waste is only to be transferred to an authorised person as defined by the Environmental Protection Act 1990. An authorised person can be defined as:

A waste collection authority

A registered carrier under the control of Pollution (Amendments) Act 1989

A licensed Waste Manager or exempt Waste Manager

The authorised person should be able to produce a certificate of registration issued by the Environment Agency. Waste is not to be consigned unless the certificate (not a photocopy) is examined and found to be in order.

8. Waste contracts

Waste contracts should include a clause which allows termination should the duty of care be breached by others in the chain.

If a breach of contract is suspected the facts must be checked and if substantiated the Environment Agency must be informed.

Responsibility for the company's environmental performance is as follows:

Overall responsibility – Martin Jerrold – Managing Director, Red Snapper Group

Waste collection contracts, checking carrier is equipped and suitable to collect the waste - with Health and Safety Officer

Policy production and monitoring - Health and Safety Officer

Checking that the site used for final disposal is licensed - Health and Safety Officer.

Checking that carriers are not engaged in fly tipping - Health and Safety Officer.

Retention of waste transfer notes and collection notes - Health and Safety Officer.

9. Review

This policy will be reviewed annually by the document owner. Revisions, however, may be made throughout the year due to a change in process or legislation.

10. Formal Sign Off

This Policy has been formally reviewed and signed off by top management:

A handwritten signature in black ink, appearing to read 'M. Jerrold'.

Martin Jerrold
Managing Director
Red Snapper Group

End.